



Charity No. 1128011

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Special Educational Needs and/or Disabilities Policy

The Staff at WOOSC are committed to supporting children that require care under the SEND Code of Practice for the identification and Assessment of Special Educational Needs and/or Disabilities. Children with Special Educational Needs and/or Disabilities will be welcomed to the club and every effort will be made to provide staff with training and resources for the child as far as reasonably practicable.

We are committed to enhancing the morale of every child; the self-confidence and self-esteem of each child will be developed through a positive attitude, with every opportunity taken to recognise children's successes, however small.

All children are entitled to experience all areas of learning and development at an appropriate level and all WOOSC staff are flexible in the delivery in order to provide appropriate differentiation and integration for each child.

At WOOSC, parents are required to inform the club if their child has special education needs or disabilities through the annual registration form. The staff at WOOSC will meet with parents to jointly assess and plan to meet the needs of the child in the club setting.

Staff at the club will observe children during activities to identify and record their strengths and difficulties, some of which may have already been identified in the school setting. This information will then be used to plan appropriate support and/or differentiation of provision, alongside parents/carers. This may require reasonable adjustments to provision, whilst also promoting independence and self-confidence for the child. While support is implemented, staff will continue to observe and record to see how the child responds. After a sufficient period of time, staff at

the club will review the support alongside parents (and, if appropriate, the child), to evaluate its effectiveness and impact, and decide on next steps. The support for the child will be documented in the WOOSC Care Plan template attached to this policy as an Appendix. The form will be reviewed annually for each child to make sure it remains appropriate and up to date.

The children will be encouraged to value and respect each other and their property. The staff at WOOSC will encourage a relaxing and calm environment the children can enjoy. If incidents or inappropriate behaviour does occur, it will be managed first according to the care plan in place for the child. Any further incidents will be reviewed and managed as needed. The process for managing inappropriate behaviour in the children is described in the Behaviour Policy, and the process for managing inappropriate behaviour in staff is described in the Staff Disciplinary Policy.

We will work with the parents/carers, school and any other professionals/outside agencies in order to best support the child.

Parents/carers are regarded as partners and are welcome to discuss any concerns they may have with any member of the Club or the special needs and/or disability co-ordinator as appropriate. The Care Form in Appendix A of this policy will document the needs of the children in the WOOSC setting and will be jointly completed by WOOSC and the parents/carers of the children.

Parents/carers are involved at every stage of assessment, intervention and review. We will regularly monitor, evaluate and review the effectiveness of our inclusive practices through meetings, observations and training.

Please see Appendix A below: WOOSC Care Form.



Wilburton Out of School Club (WOOSC)

Strategy sheet for children with SEND

Childs name:

SEND: EHCP/ SEND support

Year group:

Date:

What strengths does the child have?

Behaviour 1:

Strategies to support:

Response for Behaviour 1:

Behaviour 2:

Response for Behaviour 2:

Behaviour 3:

Response for Behaviour 3:

What difficulties does this child have?

Behaviour 1:

Strategies to support:

Response for Behaviour 1:

Behaviour 2:

Response for Behaviour 2:

Behaviour 3:

Response for Behaviour 3: